

**PROJECT MANAGEMENT UNIT (PMU)
PRIMARY & SECONDARY HEALTHCARE DEPARTMENT
GOVERNMENT OF THE PUNJAB
JOB OPPORTUNITIES**

Primary & Secondary Healthcare Department, Government of the Punjab, invites applications from qualified and experienced individuals for various posts on contract basis for Project Management Unit of Primary & Secondary Healthcare Department.

1. **Chief Financial Officer (Post-1) (Monthly Pay Package Rs. 300,000) Qualification:** CA / ACMA / MBA (Finance) / Master degree in Accounting / Finance or related equivalent. **Experience:** 7 years experience in financial planning, management, modeling, ERP, Accounting, corporate management practices, demonstrable interpersonal skills, Knowledge and experience in Government accounting.
2. **Senior Project Manager (Healthcare Quality Assurance)(Post-1) (Monthly Pay Package Rs. 200,000) Qualification:** MBBS/MPH or Equivalent. **Experience:** 5 years experience in clinical field with additional experience of quality assurance / Minimum Service Delivery Standards.
3. **Project Manager (Implementation & Coordination) (Post-1) (Monthly Pay Package Rs. 150,000) Qualification:** MBA / B.Sc. (Hons.) Economics/ BBA (Hons.) or Equivalent. **Experience:** Experience in project planning, implementation and MS project.
4. **Project Manager(Outsourcing) (Post-1) (Monthly Pay Package Rs. 150,000) Qualification:** CA / MBA /LLB/ B.Sc. (Hons.) Economics/ BBA (Hons.) or Equivalent. **Experience:** Experience in Procurement Rules, Public Private Partnership, outsourcing services, Transaction Advisory, TPV, Bid Preparation/Evaluation and contract management.
5. **Project Manager Operations (Posts- 4) (Monthly Pay Package Rs. 150,000) Qualification:** MBBS / B.Sc. Engineering / BSCS / MBA / Masters in Social Sciences / Masters in IT or Equivalent. **Experience:** 3 years experience in operational and M&E including research and impact evaluation, Proficiency in computer tools such as MS Project, SPSS, STATA, Excel.
6. **Project Manager (Audit & Accounts)(Post-1) (Monthly Pay Package Rs. 150,000) Qualification:** CA / ACCA / ACMA / M.Com / MBA (Finance) or Equivalent. **Experience:** 3 years experience in public/private organization in financial management/ planning / modeling/ accounting/ computer application system/good knowledge of public sector auditing practices.
7. **Project Manager(Human Resource)(Post-1) (Monthly Pay Package Rs. 150,000).Qualification:** Masters degree in HR/ MBA-HR equivalent or Masters in social sciences or equivalent with experience in public sector HRM. **Experience:** 3 years experience in Admin / HR policies/ HR record keeping / Payroll systems/Recruitment processes.
8. **Quality Assurance Officer (Posts-3) (Monthly Pay Package Rs. 125,000) Qualification:** (i) MBBS / Masters in Public Health/ Health Administration / Hospital Management OR (ii) MBBS with Post graduate diploma in Healthcare / Hospital Management / Quality Assurance or equivalent. **Experience:** One year experience in quality assurance.
9. **Project Officer (Civil) (Post-1) (Monthly Pay Package Rs 100,000) Qualification:** B.Sc. Civil Engineering or Equivalent. **Experience:** 3 years experience in Road/Building Construction or rehabilitation.
10. **Project Officer(Architecture)(Post-1) (Monthly Pay Package Rs. 100,000) Qualification:** B.Arch. or Equivalent **Experience:** 3 years experience in architecture & design preferably in health sector/hospitals
11. **Project Officer (Electrical) (Post-1) (Monthly Pay Package Rs. 100,000) Qualification:** B.Sc./ B.E. in Electrical or equivalent. **Experience:** 3 years experience in designing / execution of electrical works of buildings.
12. **Network Support Officer (Post-1) (Monthly Pay Package Rs. 100,000) Qualification:** Masters Degree in CS, IT, ICT, MIS, Computer Engineering, Software Engineering /BS. Hons or Equivalent. **Experience:** 2 years experience as Network Support / Administrator in Public / Private sector network based team. Knowledge of CCTV setup / Routing, Switching, Security, Data Centre, Servers configuration. CCNA, MCSE, CCNP, Linux preferable.
13. **Admin Officer (Post-1) (Monthly Pay Package Rs. 100,000) Qualification:** Masters degree in Social Sciences/Public Administration/ Finance / B.Sc Engineering/ M.com or Equivalent. **Experience:** 3 years experience in Administration/HR preferably Public Sector.
14. **Logistics Officer (Post-1) (Monthly Pay Package Rs. 100,000) Qualification:** M.Sc. Supply Chain Management/ MBA or Equivalent. **Experience:** 3 years experience in Supply Chain, logistics, fleet, warehousing and inventory management, clearing and forwarding.
15. **3D Expert & Visualizer (Post-1) (Monthly Pay Package Rs. 80,000) Qualification:** DAE Architect / Civil or Equivalent. **Experience:** 2 years experience in 2D/ 3D softwares including AutoCAD, Google Sketchup, 3DMax and Adobe Photoshop.

experience in Administration/HR preferably 10 years.

14. **Logistics Officer (Post-1) (Monthly Pay Package Rs. 100,000)** Qualification: M.Sc. Supply Chain Management/ MBA or Equivalent. Experience: 3 years experience in Supply Chain, logistics, fleet, warehousing and inventory management, clearing and forwarding.
15. **3D Expert & Visualizer (Post-1) (Monthly Pay Package Rs. 80,000)** Qualification: DAE Architect / Civil or Equivalent. Experience: 2 years experience in 2D/ 3D softwares including AutoCAD, Google Sketchup, 3DMax and Adobe Photoshop.
16. **Communication Strategist (Post-1) (Monthly Pay Package Rs. 80,000)** Qualification: Bachelors in Media Studies/Journalism/Mass Communications or Equivalent. Experience: 2 years experience in print/electronic communication preferably pertaining to health sector. Demonstrable report writing skills.
17. **Data Analyst/ Case Study Writer (Posts-1) (Monthly Pay Package Rs. 80,000)** Qualification: M.B.A./M.Sc./ BS/B.Sc. (Hons) in Economics/Statistics/Data Sciences or equivalent. Experience: 2 years experience in case study preparation for educational and analytical purpose with strong qualitative and quantitative skills.
18. **Web Developer/ Android App Developer (Post-1) (Monthly Pay Package Rs. 80,000)** Qualification: Masters Degree in CS, IT, ICT, MIS, Computer Engineering, Software Engineering /BS. Hons or Equivalent. Experience: 1 year experience as Web / Android Developer. Hands on Cross Platform Android Development ASP. Net / SQL Server, web based applications, PHP/MySQL, client side scripting latest technologies, MVC, Angular JS, HTML. Hands on Adobe Photoshop /Flash Animations, 3D Max
19. **Senior Software Engineer (Posts-1) (Monthly Pay Package Rs. 80,000)** Qualification: Masters Degree in CS, IT, ICT, MIS, Computer Engineering, Software Engineering /BS. Hons or Equivalent. Experience: 2 year experience as Software Engineer. Hands on ASP. Net / SQL Server, C#, VB.net, Oracle (Web/Desktop based application), PHP/MySQL, client side scripting latest technologies, MVC, Angular JS, HTML, SDLC, database design and query writing.
20. **Accountant (Post-1) (Monthly Pay Package Rs. 70,000)** Qualification: (i) ACMA / MBA (Finance) or Equivalent from an HEC recognized University. OR (ii) BA / B. Com with 2 years of experience in public sector accounting. Experience: 2 years experience in accounts/finance/ Govt. financial rules. Public sector experience will be preferred.
21. **Sub-Engineer (Civil) (Posts-3) (Monthly Pay Package Rs. 50,000)** Qualification: Diploma in Civil Engineering or Equivalent. Experience: 2 years experience in estimation, BOQ, Survey, execution or rehabilitation of building/Road works.
22. **Sub-Engineer (Electrical) (Posts-2) (Monthly Pay Package Rs. 50,000)** Qualification: Diploma of Electrical Engineering or Equivalent. Experience: 2 years experience in estimation/execution of electrical works.
23. **Deputy HR Officer (Post-1) (Monthly Pay Package Rs. 50,000)** Qualification: Masters degree in HR/ Public Administration/ MBA /Management or Equivalent. Experience: Relevant experience will be preferred.
24. **Assistant Procurement Officer (Post-1) (Monthly Pay Package Rs. 35,000)** Qualification: 16 years Education. Experience: Knowledge of PPRA Rules and MS Excel.
25. **Assistant Admin Officer/ Carstaker (Post-1) (Monthly Pay Package Rs. 35,000)** Qualification: 16 years Education. Experience: Public Sector experience of Administration & Office Management.
26. **Assistant Planning Officer (Post-1) (Monthly Pay Package Rs. 35,000)** Qualification: B.Sc. Engineering/ Masters in Sciences/Social Sciences or Equivalent. Experience: Experience of Project Planning and MS Excel.
27. **Assistant Network Support Officer (Posts-1) (Monthly Pay Package Rs. 35,000)** Qualification: Masters Degree in CS, IT, ICT, MIS, Computer Engineering, Software Engineering /BS. Hons or Equivalent. Experience: 1 year experience in Network support / Administrator. Hands on Computer Networks/ CCTV Setup / Routing, Switching, Security, Data Centre. CCNA, MCSE, CCNP, Linux or certification and setting up exchange server preferable.
28. **Computer Operators (Posts- 5) (Monthly Pay Package Rs. 30,000)** Qualification: (i) B.Sc/Graduation in computer Sciences/ IT OR Intermediate Computer Science OR Intermediate with Diploma in Computer Science (iii) Shorthand speed @ 90 WPM and 40 WPM typing speed.

1. Applications on prescribed form, downloadable from the Primary & Secondary Healthcare Department Website "pshealth.punjab.gov.pk" and Facebook page of Health Information & Service Delivery Unit (HISDU), alongwith attested Educational Testimonials/ Experience / CV / CNIC / 2 Photographs, must reach the office of Project Director, Project Management Unit (PMU), Government of the Punjab, Primary & Secondary Healthcare Department, 31 / E-1, Shahrah-e-Imam Hussain, Gulberg-III, Lahore, latest by 3rd March 2017 (Friday), 04:00 pm. 2. Candidates already working in Govt. / Semi Govt. / Autonomous Bodies may apply through proper channel. 3. 15% Quota for Females, 3% Quota for Disable Persons & 5% Quota for Minorities. 4. Only short listed candidates will be called for test / interview. 5. Only the candidates with degree from an HEC recognized University / College / Institute or a reputed foreign University shall be considered. 6. Department has the right to accept / reject or cancel any application or recruitment process. 7. No. of vacancies may be increased / decreased / redistributed / reallocated by the competent authority without further notice. 8. Separate applications shall be submitted for separate posts. 9. The name of the post applied for, shall be mentioned clearly on front of the envelope. (IPL-1360)

**DIRECTOR PLANNING & HUMAN RESOURCE
PROJECT MANAGEMENT UNIT (PMU) (042-35775361-2)
PRIMARY & SECONDARY HEALTHCARE DEPARTMENT
31/E-1, SHAHRAH-E-IMAM HUSSAIN, GULBERG-III, LAHORE**